

VILLAGE OF ATHENS
MINUTES - ORGANIZATIONAL MEETING 2019-2020
APRIL 3, 2019

Pledge of Allegiance

Call to Order.

Justice Constance Pazin swears in the newly elected Mayor for the Village of Athens. Mayor Stephan Bradicich signs an oath of office.

Mayor Bradicich swears in the newly elected Trustee Robert Scott and Trustee Amy Serrago.

Mayor Bradicich appoints and swears in Dr. Joshua Lipsman to the position of Trustee for the Village of Athens to complete the term vacated by Mayor Bradicich (as Trustee) due to the recent Mayoral election victory.

Proposed Resolution: Approval of the Mayoral Appointments

BE IT RESOLVED, that the appointments listed below are approved for the terms indicated:

| <u>Position</u> | <u>Appointee</u> | <u>Term</u> |
|------------------------|------------------|-------------|
| Deputy Mayor | Gail Lasher | 1 year |
| Village Attorney | Tal Rappleyea | 1 Year |
| Code Enforcement | Michael Ragaini | 1 Year |
| Clerk-Treasurer | Mary Jo Wynne | 2 years |
| Deputy Clerk-Treasurer | Dawn Palmateer | 2 years |

Offered by: Trustee Scott
Second: Trustee Serrago
Record of Vote: All in favor

Proposed Resolution: Appointment to the Planning Board Committee

BE IT RESOLVED, that Kurt Parde be re-appointed to the Planning Board for a term of five (5) years (2019-2024):

Offered by: Trustee Lipsman
Second: Trustee Lasher
Record of Vote: All in favor

Proposed Resolution: Appointment to the Zoning Board of Appeals

BE IT RESOLVED, that Steven Whately be re-appointed to the Zoning Board of Appeals for a term of five (5) years (2019-2024):

Offered by: Trustee Lasher
Second: Trustee Scott
Record of Vote: All in favor

Proposed Resolution: Appointment to the Waterfront Advisory Committee

BE IT RESOLVED, that Paul Petramale be re-appointed to the Waterfront Advisory Committee for a term of five (5) years (2019-2024):

Offered by: Trustee Serrago

Second: Trustee Lasher
Record of Vote: All in favor

Proposed Resolution: Appointment to the Tree Committee

BE IT RESOLVED, that Brian Harney be re-appointed to the Tree Committee for a term of three (3) years (2018-2021):

Offered by: Trustee Scott
Second: Trustee Lipsman
Record of Vote: All in favor

Proposed Resolution: Designation of Official Newspapers

BE IT RESOLVED, that The Daily Mail is designated as the official newspaper for the Village of Athens:

Offered by: Trustee Serrago
Second: Trustee Lipsman
Record of Vote: All in favor

Proposed Resolution: Designation of the Official Depositories of Funds for the Village of Athens

BE IT RESOLVED, that The National Bank of Coxsackie and The Bank of Greene County are the official depositories for funds of the Village of Athens:

Offered by: Trustee Lasher
Second: Trustee Serrago
Record of Vote: All in favor

Proposed Resolution : Establishment of Meeting Times and Location

BE IT RESOLVED, that the second and fourth Wednesdays of each month at 6:30 pm will be the time and that Municipal Building, located at 2 First Street will be the place for the regular monthly meetings of the Board of Trustees, and

IT IS FURTHER RESOLVED, that the first meeting of each month will be set aside to receive the reports of the department heads and that the second meeting of each month will receive specific committee reports & public input,

IT IS FURTHER RESOLVED, that the meeting to be normally held on November 27, 2019 and the meeting to be normally held on December 25, 2019 be cancelled due to observed holidays:

Offered by: Trustee Lasher
Second: Trustee Lipsman
Record of Vote: All in favor

Proposed Resolution: Establishment of the Mileage Reimbursement Rate

BE IT RESOLVED, that the mileage reimbursement rate will be set at the prevailing rate of the Internal Revenue Service for the use of a personal vehicle by employees performing official duties on behalf of the Village of Athens. The current prevailing rate is \$.54.5 per mile:

Offered by: Trustee Serrago
Second: Trustee Scott
Record of Vote: All in favor

Proposed Resolution: Designation of Official Posting Locations

BE IT RESOLVED, that the official posting locations for the Village of Athens will be the Athens Municipal Building, The National Bank of Coxsackie, D.R. Evarts Library, Stewart's, U.S. Post Office:

Offered by: Trustee Scott
Second: Trustee Lipsman
Record of vote: All in favor

Proposed Resolution: Approval of Procurement Policy

BE IT RESOLVED, that the current Procurement Policy is approved:

Offered by: Trustee Lasher
Second: Trustee Lipsman
Record of Vote: All in favor

Proposed Resolution: Approval of Investment Policy

BE IT RESOLVED, that the current Investment Policy is approved:

Offered by: Trustee Lipsman
Second: Trustee Serrago
Record of Vote: All in favor

Proposed Resolution: Advance Payment of Utility Bills

WHEREAS, the Village of Athens has determined that authorization to make payment, in advance of the audit of claims, for public utility and postage charges is necessary,

WHEREAS, all such claims will be presented at the next meeting,

BE IT RESOLVED, that the Village of Athens approves the advance payment of claims from public utility and postage charges:

Offered by: Trustee Lasher
Second: Trustee Serrago
Record of Vote: All in favor

Proposed Resolution: Adoption of the Meeting Rules of Procedure.

BE IT RESOLVED, that Village of Athens adopts the attached Rules of Procedure to govern the conduct of its meetings and,

IT IS FUTHER RESOLVED, that the Mayor and the Board of Trustees will evaluate the Rules of Procedure and make changes as needed, from time to time, by resolution:

Offered by: Trustee Lipsman
Second: Trustee Scott
Record of Vote: All in favor

The following committee appointments are announced by Mayor Bradicich. All terms are for one year:

Buildings and Grounds
Code Enforcement

Rob Scott
Stephan Bradicich

| | | |
|-------------------------------------|--------------------|-------------------|
| Department of Public Works | Rob Scott | Stephan Bradicich |
| Budget/Finance and Audit | Mary Jo Wynne | Stephan Bradicich |
| Insurance | Dr. Joshua Lipsman | |
| Parks, Trees and Civic Improvements | Amy Serrago | |
| Public Safety/Police | Gail Lasher | |
| Public Safety/Fire | Amy Serrago | |
| Water and Sewer | Dr. Joshua Lipsman | |
| Safety Committee | Dr. Joshua Lipsman | |

The following assignment and liaisons are announced by Mayor Bradicich. All terms are for one year:

| | |
|----------------------------------|--------------------|
| Athens Community Foundation | Gail Lasher |
| Athens Cultural Center | Gail Lasher |
| County Planning Board Member | Stephan Bradicich |
| Athens Street Festival | Amy Serrago |
| Town of Athens | Stephan Bradicich |
| Youth and Recreation | Rob Scott |
| Athens Performing Arts Committee | Amy Serrago |
| Planning Board | Gail Lasher |
| Zoning Board | Amy Serrago |
| Waterfront Advisory Committee | Dr. Joshua Lipsman |
| Tree Committee | Gail Lasher |
| DPW building | Rob Scott |
| Water Quality Improvements | Dr. Joshua Lipsman |
| Social Media/Communications | Amy Serrago |
| Comprehensive Planning | Stephan Bradicich |

BUDGET:

PUBLIC HEARING for the Tentative Budget has been scheduled for April 9, 2019.

The regularly scheduled Village Board Meeting for April 24th, 2019 will be rescheduled for April 23rd at 6:30PM.

MOTION made by Trustee Lasher, seconded by Trustee Scott to enter into Executive Session to discuss the hiring, firing, disciplining, demotion or promotion of an employee

MOTION was made to exit Executive Session and resume the regular work Meeting.

Adjournment: 7:21PM

Record of Vote: All in favor

*Respectfully Submitted by:
Mary Jo Wynne*